

Appendix B

Licensing Act 2003

Premises Licence

32UHB50055

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDANCE SURVEY MAP REFERENCE OR DESCRIPTION

The White Hart Hotel

49 Lord Street, Gainsborough, Lincolnshire, DN21 2DD.

Telephone 01427 612018

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- entertainment facilities for making music
- entertainment facilities for dancing
- entertainment of a similar description to that falling within entertainment facilities for making music or dancing
- provision of late night refreshment
- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Indoors)			
CoCoV Bar	Monday to Saturday	9:00am	Midnight +1hr BHols
	Sunday	Noon	Midnight +1hr BHols
Front Room, Bar & Restaurant	Monday to Wednesday	9:00am	Midnight 02:00 BHols
	02:00 In December & Valentines Day		
	Thurs, Fri, Sat	9:00am	2:00am
	Sunday	Noon	Midnight 02:00 BHols
	02:00 Valentines Day		
	Christmas Eve	9:00am	2:00am
F. Playing of recorded music (Indoors)			
CoCoV Bar	Monday to Sunday	7:00am	Midnight +1hr BHols
Front Room, Bar & Restaurant	Monday to Wednesday	7:00am	Midnight 02:00 BHols
	02:00 In December & Valentines Day		
	Thurs, Fri, Sat	7:00am	2:00am
	Sunday	7:00am	Midnight 02:00 BHols
	02:00 Valentines Day		
	Christmas Eve	7:00am	2:00am
G. Performance of dance (Indoors)			
CoCoV Bar	Monday to Saturday	9:00am	Midnight +1hr BHols
	Sunday	Noon	Midnight +1hr BHols
Front Room, Bar & Restaurant	Monday to Wednesday	9:00am	Midnight 02:00 BHols
	02:00 In December & Valentines Day		

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THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
G. Performance of dance (Indoors) continued ...			
Front Room, Bar & Restaurant	Thurs, Fri, Sat	9:00am	2:00am
	Sunday	Noon	Midnight 02:00 BHols
	02:00 Valentines Day		
	Christmas Eve	9:00am	Midnight
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)			
CoCoV Bar	Monday to Saturday	9:00am	Midnight +1hr BHols
	Sunday	Noon	Midnight +1hr BHols
Front Room, Bar & Restaurant	Monday to Wednesday	9:00am	Midnight 02:00 BHols
	02:00 In December & Valentines Day		
	Thurs, Fri, Sat	9:00am	2:00am
	Sunday	Noon	Midnight 02:00 BHols
	02:00 Valentines Day		
	Christmas Eve	9:00am	Midnight
I. Provision of facilities for making music (Indoors)			
CoCoV Bar	Monday to Saturday	9:00am	Midnight +1hr BHols
	Sunday	Noon	Midnight +1hr BHols
Front Room, Bar & Restaurant	Monday to Wednesday	9:00am	Midnight 02:00 BHols
	02:00 In December & Valentines Day		
	Thurs, Fri, Sat	9:00am	2:00am
	Sunday	Noon	Midnight 02:00 BHols
	02:00 Valentines Day		
	Christmas Eve	9:00am	Midnight
J. Provision of facilities for dancing (Indoors)			
CoCoV Bar	Monday to Saturday	9:00am	Midnight +1hr BHols
	Sunday	Noon	Midnight +1hr BHols
Front Room, Bar & Restaurant	Monday to Wednesday	9:00am	Midnight 02:00 BHols
	02:00 In December & Valentines Day		
	Thurs, Fri, Sat	9:00am	2:00am
	Sunday	Noon	Midnight 02:00 BHols
	02:00 Valentines Day		
	Christmas Eve	9:00am	Midnight
K. Provision of facilities for entertainment of a similar description to that falling within I or J (Indoors)			
CoCoV Bar	Monday to Saturday	9:00am	Midnight +1hr BHols
	Sunday	Noon	Midnight +1hr BHols
Front Room, Bar & Restaurant	Monday to Wednesday	9:00am	Midnight 02:00 BHols
	02:00 In December & Valentines Day		
	Thurs, Fri, Sat	9:00am	2:00am
	Sunday	Noon	Midnight 02:00 BHols
	02:00 Valentines Day		
	Christmas Eve	9:00am	Midnight
L. Late night refreshment (Indoors)			
CoCoV Bar	NOT APPLICABLE		
Front Room, Bar & Restaurant	Thurs, Fri, Sat	11:00pm	1:30am
	Inc Sunday and Monday BHols		

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THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
M. The sale by retail of alcohol for consumption ON and OFF the premises			
CoCoV Bar	Monday to Saturday	10:00am	Midnight +1hr BHols
	Sunday	Noon	Midnight +1hr BHols
Front Room, Bar & Restaurant	Monday to Wednesday	10:00am	Midnight 02:00 BHols
	02:00 in December & Valentines Day		
	Thurs, Fri, Sat	10:00am	2:00am
	Sunday	Noon	Midnight
	02:00 Valentines Day		
	Christmas Eve	10:00am	2:00am

THE OPENING HOURS OF THE PREMISES

	Description	Time From	Time To
CoCoV Bar	Monday to Sunday New Year's Eve	7:00am	1:00am +1hr BHols
Front Room, Bar & Restaurant	Monday to Wednesday 03:00 In December & Valentines Day	7:00am	1:00am 03:00 BHols
Front Room, Bar & Restaurant	Thurs, Fri, Sat	7:00am	3:00am
Front Room, Bar & Restaurant	Sunday 03:00 Valentines Day	7:00am	12:30am 03:00 BHols
Front Room, Bar & Restaurant	Christmas Eve	7:00am	3:00am

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption ON and OFF the premises

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Sharon Louise Hopkinson
info.whiteharthotel@gmail.com

The White Hart Hotel, 49 Lord Street, Gainsborough, Lincolnshire, DN21 2DD.
Telephone [REDACTED]

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Sharon Louise HOPKINSON

The White Hart Hotel, 49 Lord Street, Gainsborough, Lincolnshire, DN21 2DD.
Telephone [REDACTED]

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. 32UD/A/00237/041005

Issued by Lincoln

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ANNEXES

Mandatory Conditions Supply of alcohol (Licenced Premises)

No supply of alcohol may be made under the premises licence -:

- a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

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The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -:

- a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supplied alcohol), or
 - ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
- c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
- d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on-

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ANNEXES continued ...

- i) the outcome of a race, competition or other event or process, or
- ii) the likelihood of anything occurring or not occurring;
- e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

Only individuals licensed by the security Industry Authority (SIA) maybe used at the premises to guard against unauthorised access or occupation (e.g. through door supervision), outbreaks of disorder or damage.

The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

The responsible person shall ensure that -:

- a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
 - i) beer or cider: ½ pint;
 - ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii) still wine in a glass: 125 ml; and
 - iv)
- b) customers are made aware of the availability of these measures.

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price'.

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ANNEXES continued ...

'Permitted price' is the price found by applying the formula $P = D + (D \times V)$

- (i) P is the permitted price,
- (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol.

Admission of children to the exhibition of any film must be in accordance with the recommendations of the British Board of Film Classification for that film. Where permission has been given by the Licensing Authority to show a film not classified by the British Board of Film Classification, the requirements made by the Licensing Authority for the admission of children to the exhibition of that film must be followed.

PERMITTED HOURS

Alcohol shall not be sold or supplied except during permitted hours.
In this condition, permitted hours mean:

On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

CREDIT SALES

Alcohol shall not be sold or supplied unless it is paid for before or at the time when it is sold or supplied, except alcohol sold or supplied:

- (a) with and for consumption at a meal supplied at the same time, consumed with the meal and paid for together with the meal;
- (b) for consumption by a person residing in the premises or his guest and paid for together with his accommodation;
- (c) to a canteen or mess.

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

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ANNEXES continued ...

Premise House Rules to be displayed on the premises.

A strict 'no drugs' policy to be displayed.

ID checks will be made on persons not appearing to be 21 - photographic proof required such as photo drivers licence, passport, 'Prove It' card.

No bottles and glasses to be taken from the premises when patrons leave the premise.

Toughened glasses to be in use for beers and lagers.

There will be a 1 hour wind down period allowing customers to drink up slowly.

Outside tables will be brought back into the hotel at 21:00

All glasses and bottles left outside by passing members of the public will be collected while bar staff are still on duty.

The licensee or person in charge of the premises shall ensure that any noise emanating from or caused by the use of the premises is such as not to cause annoyance to residents in the locality

A daily incident book will be maintained at the premises. The incident book will be made available for inspection by the police or other responsible authority at all times the premises are open to the public or upon reasonable request.

The premises must provide a drug amnesty box on the premises.

- (a) the box shall be a metal strong box, which is lockable and securely attached to the floor or a wall inside the entrance.
- (b) The box will be constructed so that items may be placed in the box without the person coming into contact with the box's contents.
- (c) The premises will be allowed to provide its own box provided the design is agreed with the police.
- (d) The police will hold the keys to the box.
- (e) Customers entering the premises should be directed to the box and allowed to deposit in it anything they wish to prior to being within the area where they could be subjected to any form of search.
- (f) Any article found abandoned within the premises or immediately outside the premises and suspected to be a controlled drug or other dangerous article should be placed in the box.

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ANNEXES continued ...

- (g) The police will make arrangements for the box to be checked and emptied as follows:

The keys to the box will be retained at the police station.

(ii) The contents of the box will be checked by an officer of at least sergeant rank, together with another officer and a member of staff on a weekly basis or at the request of the manager.

(iii) The contents of the box will be recorded and disposed of by the police.

A door supervisor register will be maintained at the premises. The register will detail the name of the supervisor on duty, their badge number, time of the start and end of their shift and their signature. The register will be made available for inspection by the police or other responsible authority at all times the premises are open to the public or upon reasonable request.

The premises licence holder shall ensure that any person working as a SIA door supervisor at the premises shall display their SIA badge clearly at all times.

Registered door staff will be employed from 21:00 Friday and Saturday evenings. Should the function room be closed and only the front bar in use, no door staff will be required.

All staff who make alcohol sales to the public will be trained in their responsibilities, the training will include drug awareness training. The training will be documented and made available to the authorities on request.

Public toilets to be checked for illegal drug activity every 2 hours by a member of staff whilst the premises are open to the public. A record of the checks to be kept and available for inspection by the police or other responsible authority at all times the premises are open to the public or upon reasonable request.

A copy of the 'House Rules' are to be provided to the Licensing Authority. Any changes to be provided in writing to the Council with 14 days clear notice.

CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

CCTV Conditions

- 1 Minimum of one high resolution, minimum of 450tvl colour day/night camera, complete with an auto iris vari-focal lens, fitted in a heated weatherproof external housing, for external coverage of each entrance and any outside area used for the consumption of alcohol.

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ANNEXES continued ...

- 2 Minimum of one high-resolution colour camera complete with an auto iris vari-focal lens shall be fitted to each public entrance/exit. Door entrance cameras must be capable of providing good quality head and shoulder images, including facial captures, of all persons entering/leaving the premises.
- 3 There must be sufficient cameras able to cope with the normal operating illumination, located within the premises to cover all public areas.
- 4 Lighting in the foyers and outside must be of sufficient brightness to complement the quality of the camera images. Police and/or Licensing Officers shall be able on attendance, to view immediate playback of any incident without the necessity for download, and those images of such quality as to provide a clear overview of the incident.
- 5 All equipment shall have constant time/date generation. (see point 9)
- 6 CCTV warning signs shall be fitted in prominent positions in the public areas of the premises.
- 7 Upon installation, the Premises Licence Holder must provide a certified letter of compliance to the specification, a copy of which must be provided to the Licensing Authority and Lincolnshire Police.
- 8 The CCTV system shall be maintained and checked every twelve months, with the Premises Licence Holder producing a letter of compliance and a test recording to the Police Area Licensing Department to ensure that the images provided meet the evidential standards.
- 9 Recordings **must** be kept for a minimum of 31 days and endorsed with the accurate, correct time/date (BST/GMT).
- 10 Recordings of incidents at the premises must be made secure for inspection by the police and provided immediately on demand. This means that a member of staff shall be on the premises at all times they are open to the public who is capable of operating the CCTV system and providing recordings on request.
- 11 Recording equipment shall be housed in a secure room/cabinet where access and operation is strictly limited to authorised persons.
- 13 In the event of a system malfunction, the Designated Premises Supervisor or Premises

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ANNEXES continued ...

Licence Holder must immediately notify the Licensing Authority 01427 676598 and Police Licensing Department 01522 885260. Details of this malfunction must be recorded in the premises incident book. Arrangements for its repair must be made without delay. The Licensing Authority and Police Licensing must be notified when the system is again operational.

14 If a digital multiplex recorder is installed it must meet the following requirements:

- a) The unit shall have an on board CD/DVD re-writer for evidence recovery.
- b) If a CD/DVD is used to transfer the digital CCTV images from a digital hard drive CCTV system then a write once CD-R/DVD-R medium must be used.
- c) The disc containing the recorded images needs to be able to be played back on either Windows 2000 Professional or Windows XP
- d) The playback software needs to be written to the CD-R/DVD-R at the same time of writing the CCTV images. This software must be able to playback the images at full screen resolution with forward, reverse replay, including pause and slow motion.

Please be aware that these requirements are in addition to any conditions contained within your premises licence

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Premises Licence Summary

Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

The White Hart Hotel

49 Lord Street, Gainsborough, Lincolnshire, DN21 2DD.

Telephone 01427 612018

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- entertainment facilities for making music
- entertainment facilities for dancing
- entertainment of a similar description to that falling within entertainment facilities for making music or dancing
- provision of late night refreshment
- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Indoors)			
CoCoV Bar	Monday to Saturday	9:00am	Midnight +1hr BHols
	Sunday	Noon	Midnight +1hr BHols
Front Room, Bar & Restaurant	Monday to Wednesday	9:00am	Midnight 02:00 BHols
	02:00 In December & Valentines Day		
	Thurs, Fri, Sat	9:00am	2:00am
	Sunday	Noon	Midnight 02:00 BHols
	02:00 Valentines Day		
	Christmas Eve	9:00am	2:00am
F. Playing of recorded music (Indoors)			
CoCoV Bar	Monday to Sunday	7:00am	Midnight +1hr BHols
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THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
G. Performance of dance (Indoors) continued ...			
Front Room, Bar & Restaurant	Thurs, Fri, Sat	9:00am	2:00am
	Sunday	Noon	Midnight 02:00 BHols
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	Christmas Eve	9:00am	Midnight
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)			
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I. Provision of facilities for making music (Indoors)			
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	Christmas Eve	9:00am	Midnight
L. Late night refreshment (Indoors)			
CoCoV Bar	NOT APPLICABLE		
Front Room, Bar & Restaurant	Thurs, Fri, Sat	11:00pm	1:30am
	Inc Sunday and Monday BHols		

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Premises Licence Summary

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
M. The sale by retail of alcohol for consumption ON and OFF the premises CoCoV Bar	Monday to Saturday	10:00am	Midnight +1hr BHols
	Sunday	Noon	Midnight +1hr BHols
	Front Room, Bar & Restaurant	Monday to Wednesday	10:00am Midnight 02:00 BHols
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	02:00 Valentines Day		
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THE OPENING HOURS OF THE PREMISES

	Description	Time From	Time To
CoCoV Bar	Monday to Sunday New Year's Eve	7:00am	1:00am +1hr BHols
Front Room, Bar & Restaurant	Monday to Wednesday 03:00 In December & Valentines Day	7:00am	1:00am 03:00 BHols
Front Room, Bar & Restaurant	Thurs, Fri, Sat	7:00am	3:00am
Front Room, Bar & Restaurant	Sunday 03:00 Valentines Day	7:00am	12:30am 03:00 BHols
Front Room, Bar & Restaurant	Christmas Eve	7:00am	3:00am

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption ON and OFF the premises

NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Sharon Louise Hopkinson

The White Hart Hotel, 49 Lord Street, Gainsborough, Lincolnshire, DN21 2DD.

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Sharon Louise HOPKINSON

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

As per conditions